
4.2 AMENDMENT TO DELEGATION OF AUTHORITY**REPORT OF:** City Standards & Animal Care Manager

REPORT OVERVIEW**PURPOSE OF REPORT**

The purpose of this report is to propose an amendment to the delegation of authority *Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits*.

Criteria: Legislative

CORPORATE PLAN PRIORITY

Next Generation Governance

REPORT DETAILS**BACKGROUND**

The delegation of authority *Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits* does not provide the ability for delegated officers to cancel permits.

DISCUSSION

Council might need to cancel Permits for various reasons. This may be in a case where a permit holder fails to meet a requirement of the approval or provide relevant insurances.

The delegation of authority *Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits* authorises the assessment, renewal and transfer functions for the local law. The delegation does not currently authorise an Officer to cancel a permit. The delegation of authority for licences on private premises however does provide this authority. This is detailed in *Local Law No. 9 (Licensing) 1999 - Administration of Licensing System*.

All stakeholder Branches confirm the need for the authorisation.

CONCLUSION

It is proposed to amend the delegation of authority *Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits* to allow the cancellation of a permit by an Officer. This will provide consistency with the delegations. This will also improve the administration of the local law.

The amended delegation of authority titled *Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits* is attached in the background papers.

RECOMMENDATIONS**IT IS RECOMMENDED:-**

1. That the amended Delegation of Authority titled 'Local Law No. 12 (Council Property and Other Public Places) 2003 – Administration of Permits', as attached to the report of the City Standards & Animal Care Manager dated 12 February 2020, be adopted.
2. That the Corporate Governance Manager be requested to update Council's Delegation of Authority Register in accordance with Clause 1 above.